### SHELTER-ANIMAL WELFARE ORGANIZATION COLLABORATION AGREEMENT

***BETWEEN:***

Name of Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Referred to as the "Shelter")

***AND:***

Name of Animal Welfare Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Animal Welfare Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Referred to as the " Animal Welfare Organization ")

This agreement is entered into on DATE, between the Shelter and the Animal Welfare Organization, collectively referred to as the "Parties."

Domestic violence survivors seeking refuge at the Shelter may have pets they are unable to take with them due to safety concerns.

The Parties recognize the importance of ensuring the well-being and safety of both survivors and their pets during their stay at Shelter.

The Animal Welfare Organization has the capacity and willingness to temporarily house and care for the pets of Shelter residents under the terms and conditions specified in this agreement.

All employees and volunteers of the Parties will be bound by the terms and conditions specified in this agreement.

The Parties hereby agree to the following terms and conditions:

1. PET HOUSING ARRANGEMENTS:
   1. The Shelter will provide the Animal Welfare Organization with as much advance notice of the need for temporary pet boarding as possible when a Shelter resident is admitted with a pet.
   2. The Animal Welfare Organization agrees to make reasonable efforts to accommodate the pets of Shelter residents, subject to space availability and the Animal Welfare Organization's standard procedures.
   3. The Animal Welfare Organization reserves the right to defer to other housing options for aggressive pets.
   4. The Shelter will have the pet owner/guardian execute a Shelter-Client Agreement before the pet is transferred to the Animal Welfare Organization.
   5. To ensure the safety of Animal Welfare Organization staff and animals, the pet’s owner/guardian may not visit their pet(s) during their stay at Animal Welfare Organization.
   6. The Animal Welfare Organization agrees to keep confidential both the identity of owner/guardian of the animal and the identity of the animal(s), including the pet’s name, breed, description, and any identifying information. The Animal Welfare Organization is not permitted to disclose to anyone that it is caring for a pet under this agreement in any online or offline medium of communication and must refrain from sharing any images, videos, or information that could potentially identify the pet's origin or location.
2. PET CARE AND RESPONSIBILITIES:
   1. The Shelter will provide the Animal Welfare Organization with all relevant information regarding the pet's dietary needs, medical history, and any special instructions or requirements.
   2. The Shelter will supply the Animal Welfare Organization with sufficient food and any required medications for the duration of the pet’s stay. *[Alternative: The Animal Welfare Organization agrees to supply food, supplies, and any required medication for the duration of the pet’s stay.]*
   3. The Animal Welfare Organization agrees to tend to the day to day care of the pet, providing sheltered pets with appropriate food, water, shelter, and exercise, as needed.
   4. The Animal Welfare Organization agrees to administer necessary medications as needed. The Animal Welfare Organization reserves the right to defer to other housing options where the Animal Welfare Organization cannot accommodate the medical needs of the pet.
   5. The Animal Welfare Organization agrees, for the pet’s protection and safety, to place pets cared for under this agreement in private areas or areas that are not visible nor accessible to the public to the best of their ability.
   6. Animals residing at the Animal Welfare Organization must be up to date on the following vaccines:
      1. Dogs: [to be clarified by Animal Welfare Organization]
      2. Cats: [to be clarified by Animal Welfare Organization]
3. FEES:
   1. In addition to the cost of food and required medication, the Shelter agrees to pay the following fees for services provided by the Animal Welfare Organization for each pet:
      1. Daily Care Fee: $[Amount] per day per dog
      2. Daily Care Fee: $[Amount] per day per cat
   2. Fees are due and payable when the Shelter receives an invoice from the Animal Welfare Organization. The Animal Welfare Organization can invoice the Shelter:

i. If the pet stays at the Animal Welfare Organization for less than 30 days, at the end of the pet’s stay;

ii. If the pet stays at the Animal Welfare Organization for 30 days or more, at the end of each 30-day period and then at the end of the pet’s stay for any remaining period.

1. LIABILITY AND INSURANCE:
   1. The Animal Welfare Organization agrees to maintain a reasonable level of insurance covering pet-related incidents, injuries, or damages that may occur during the pet's stay.
   2. The Shelter will not be held liable for any incidents, injuries, or damages related to the pet's stay at the Animal Welfare Organization.
2. GOVERNING LAW AND JURISDICTION

This agreement is governed by and is to be interpreted in accordance with the laws of the Province of British Columbia, Canada, except for their principles concerning conflict of laws. The parties agree that any dispute or legal action arising out of this agreement will be brought in the British Columbia Civil Resolution Tribunal for any matter in its jurisdiction, and otherwise in the courts of the Province of British Columbia.

1. ENTIRE AGREEMENT

This agreement is the entire agreement between the parties, and supersedes any prior negotiations, discussions, or agreements, whether written or oral. Any modifications or amendments to this agreement must be in writing and mutually agreed by both parties.

1. DURATION:

This agreement shall remain in effect from DATE until DATE or until otherwise terminated by either party with a minimum of 15 days’ written notice.

1. AMENDMENTS:

Any changes or amendments to this agreement must be made in writing and signed by both parties.

Agreed to on DATE at [LOCATION]

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Name of Agency Representative Signature of Agency Representative

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Title of Agency Representative Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Animal Welfare Organization Signature of Animal Welfare Organization Representative Representative

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Title of Animal Welfare Organization Date

Representative